

INTERNATIONAL J-1 SCHOLAR WAIVER APPLICATION

Student Health Insurance Plan
University Health Services
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Madison, WI 53715-1381



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This Waiver Application is for visiting scientists, professors, postdoctoral fellows, and students in academic training who completed their program of study, or non-degree research project students on a J-1 visa who are NOT registered for classes.

All J-1 Scholars and J-2 dependents are required to have UW-Madison approved health insurance coverage. This requirement is administered by the UW-Madison Student Health Insurance Plan (SHIP) office – a unit of University Health Services. J-1 Scholars must purchase SHIP for themselves and any J-2 dependents or file a qualifying waiver. **Waivers will only be approved for J-1 Scholars and J-2 dependents who meet one of the criteria listed under the INSURANCE SECTION on this Waiver Application. Individual and private insurance plans (including travel insurance and Marketplace plans) DO NOT qualify for a waiver.**

Qualifying waivers must be filed at the SHIP office by the following deadlines:

UW-Madison Health Insurance Compliance Deadlines

New J-1 Scholars: within 31 days of the later of the DS-2019 start date, arrival date, or transfer date

Renewing J-1 Scholars: within 31 days of the waiver/SHIP coverage end date

Extending J-1 Scholars: within 31 days of the waiver/SHIP coverage end date

J-1 Scholars who fail to file a qualifying waiver or enroll in SHIP by the compliance deadline may be charged a late fee of \$100 in addition to any required SHIP premiums.

All completed Waiver Applications must be submitted along with a copy of the front and back of the health insurance ID card and/or written verification of coverage by email to: shipmail@uhs.wisc.edu. **Incomplete Waiver Applications will not be accepted.** If your documents are not in English, you will be required to have them translated. Once your Waiver Application has been reviewed a decision notification will be emailed to you.

I acknowledge that by submitting this form, I am waiving out of SHIP and certify that:

- I satisfy one of the criteria listed under the Insurance Section of the Waiver Application for the required period.
- I understand that if there is a gap between the beginning of the compliance period and the effective date of my qualifying insurance coverage, I will be required to enroll in SHIP from the beginning of the compliance period up until the effective date of the waiver. I understand that waivers are effective from the 15th of the month following the active qualifying insurance coverage start date.
- I understand that if I enroll in SHIP and then file a qualifying waiver that covers part or all of the same period, I will only be eligible for a refund of SHIP premiums from the 15th of the month following SHIP office verification of active qualifying insurance coverage.
- I understand that if my qualifying insurance coverage ends during the waived period I must enroll in SHIP or file another qualifying waiver within 31 days of the insurance end date. I understand that if there is a gap between the end date of the previous qualifying insurance coverage and the effective date of my new qualifying insurance coverage, I will be required to enroll in SHIP from the beginning of the 31-day compliance period up until the effective date of the new waiver. I understand if I do not qualify for another waiver, I will be required to enroll in SHIP from the beginning of the 31 day compliance period.
- I understand that it is my responsibility to file a new Waiver Application by the compliance deadline following the waiver end date if I still have active qualifying insurance coverage at that time.
- I will be solely responsible for all medical expenses, and neither UW-Madison nor SHIP, will be held responsible for any medical expenses that I incur.
- I understand that information provided herein is confidential and will be used for the sole purpose of documenting my decision to waive out of SHIP and will not be made available to any third party.
- I understand that UW-Madison may verify this information through an auditing process. I understand that all waiver approval or denial decisions are made at the sole discretion of University Health Services. If it is determined that the information provided on this form is invalid, I understand that I will be enrolled into and billed for SHIP coverage for the relevant coverage period and a \$100 late fee may be payable in addition to any required premiums.

