

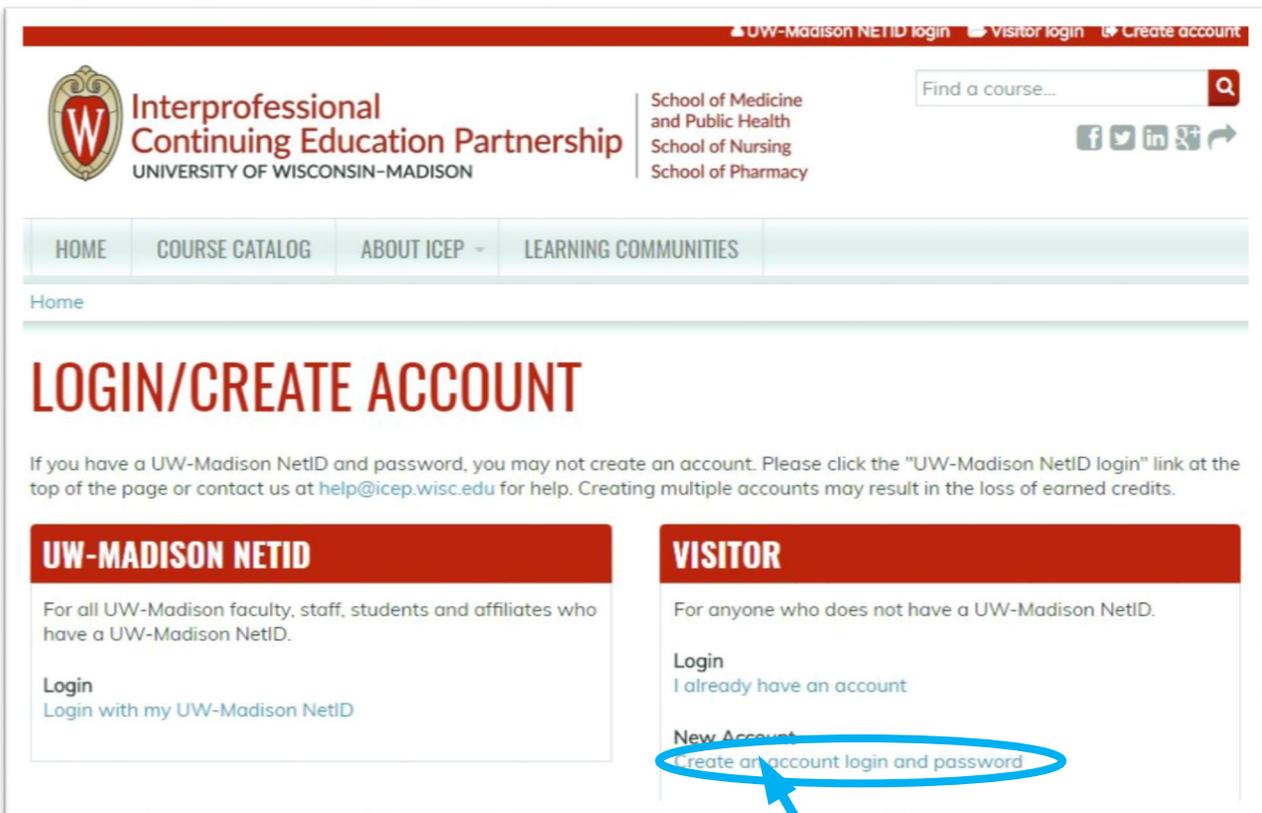
Create a Guest/Visitor Account in UW-Madison ICEP CE Learning Portal

If you do not have a UW-Madison NetID and Password, create a visitor account to access the learning portal.

1. Go to <https://ce.icep.wisc.edu>
2. Select "Create Account"



3. Under **VISITOR** -> **New Account**, select "Create an account login and password."



4. Complete the **fields**. Fields with an * are required.

5. Special note for the **CREDIT ELIGIBILITY** field:

Select only the credit(s) for which you are eligible.

6. Special note for the **SPECIALTY BOARDS** field:

If you are a member of a specialty board, you **MUST** add your board and board ID in order to receive applicable credit.

- a. If you are a **Pharmacist**, select “National Association of Boards of Pharmacy” and in the **Unique Board ID Number** field, add your <NABP e-Profile ID>.
- b. If you are a **Physician**, select your specialty board if applicable, and enter in your <Board ID>. Use the **ADD ANOTHER** button to add another board.

USER ACCOUNT

CREATE A VISITOR ACCOUNT REQUEST NEW PASSWORD VISITOR LOGIN

⚠️ If you have a UW-Madison NetID and password, you may not create an account. Please click the "UW-Madison NetID login" link at the top of the page or contact us at help@icep.wisc.edu for help. Creating multiple accounts may result in the loss of earned credits.

USERNAME *
Spaces are allowed; punctuation is not allowed except for periods, hyphens, apostrophes, and underscores.

E-MAIL ADDRESS *
A valid e-mail address. All e-mails from the system will be sent to this address. The e-mail address is not made public and will only be used if you wish to receive a new password or wish to receive certain news or notifications by e-mail.

PREFIX
- None -

FIRST NAME *

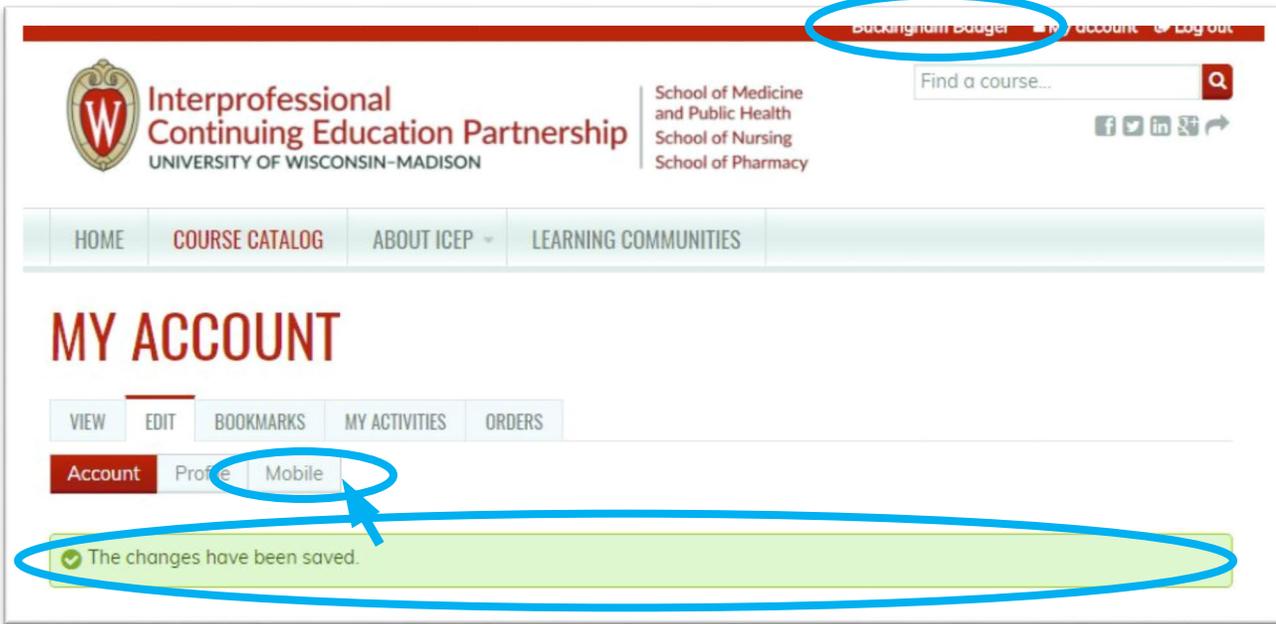
CAPTCHA
This question is for testing whether or not you are a human visitor and to prevent automated spam submissions.

I'm not a robot

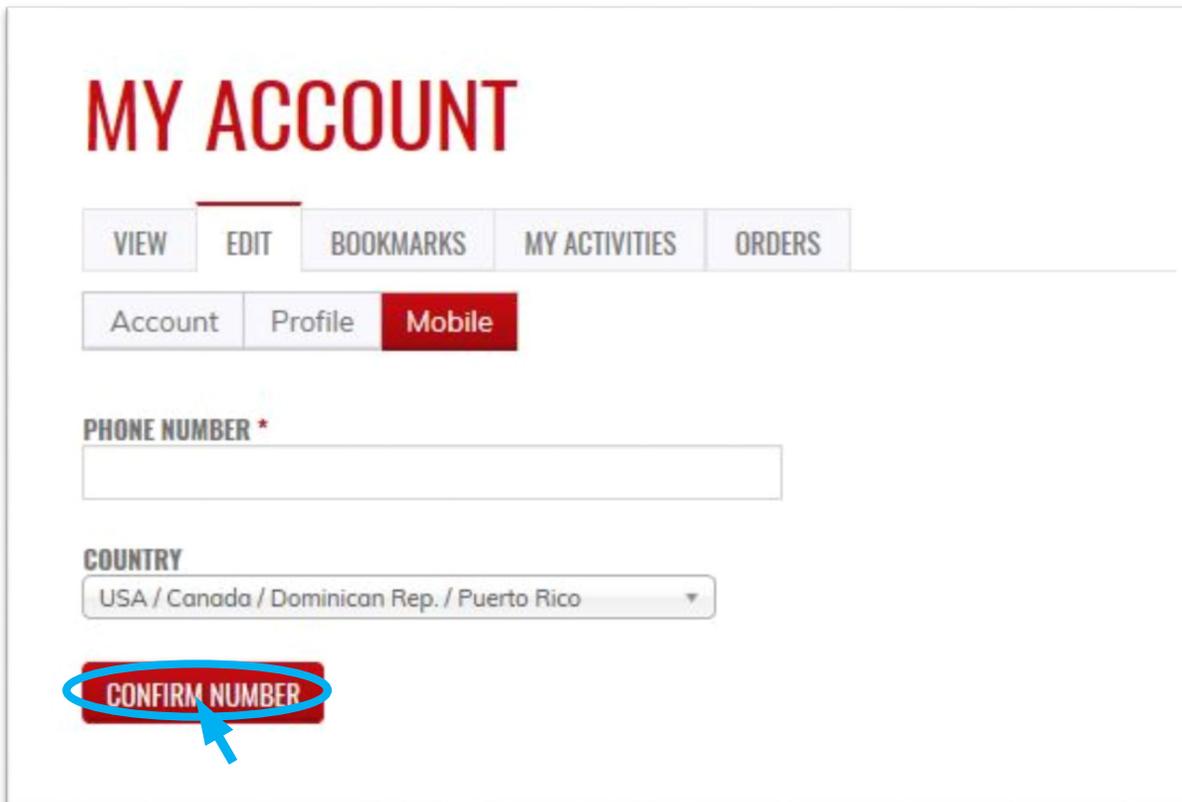
CREATE NEW ACCOUNT

7. When you are done, click the “CREATE NEW ACCOUNT” button.

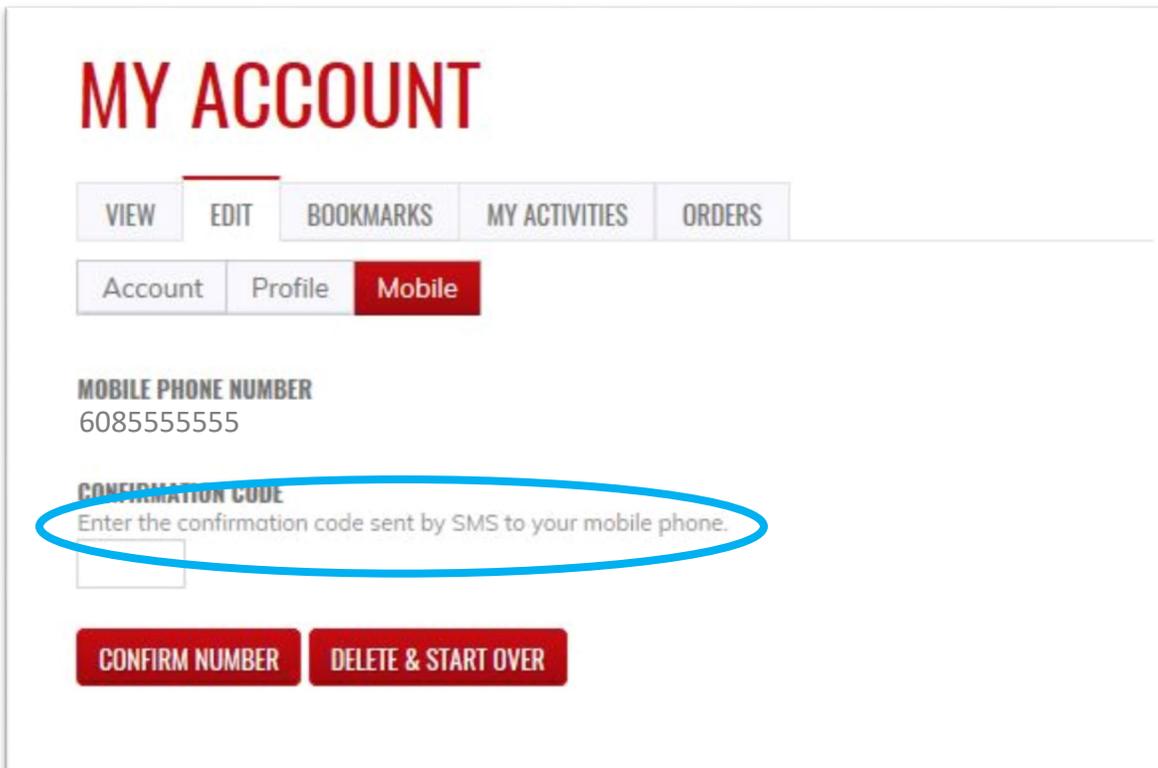
8. You will be brought back to the **Home** page. A message will appear indicating your changes have been saved, and you are logged in. You may now use your <username> and <password> to log into the system in the future.



9. Select the **Mobile** tab.
10. Enter your ten-digit mobile phone number, with NO parentheses or dashes. Below is an example.
11. Select "Country" from the dropdown.
12. Select "CONFIRM NUMBER."

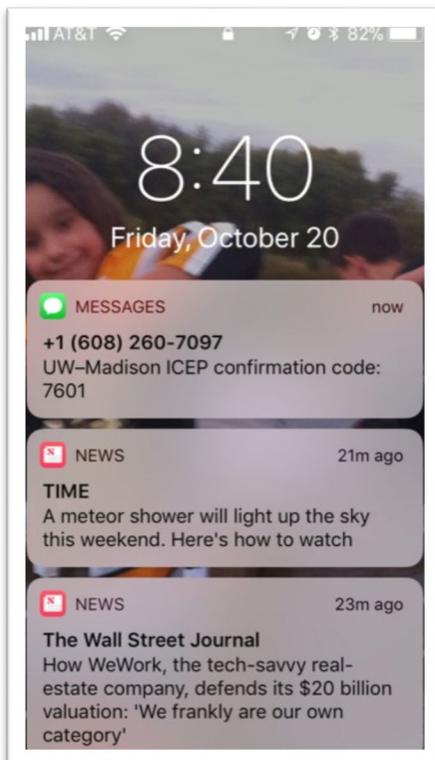


13. The page will change and indicate that a code has been sent to your mobile phone.

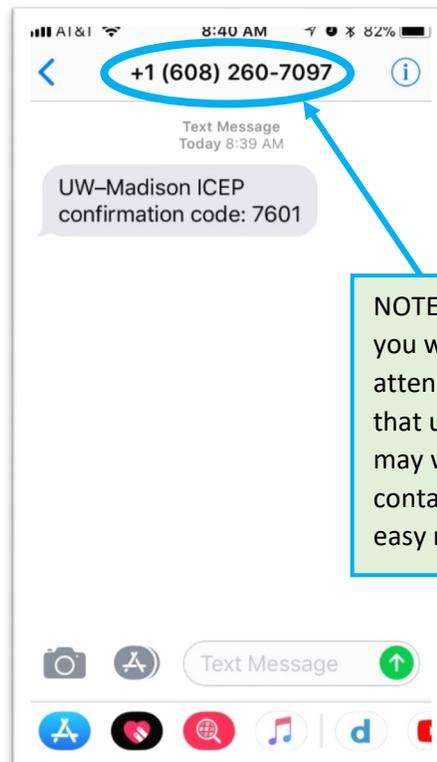


14. Using **your mobile phone**, go to the messaging app that manages your phone's text messaging.

15. Find the message sent from UW-Madison ICEP. Below are examples from an iPhone, with a code of 7601.



Push Notification on Lock Screen



NOTE: This is the number you will text your attendance to for an event that uses this feature. You may want to add this as a contact in your phone for easy reference.

From within Message App

16. On the **Mobile** screen, *enter* your unique <four-digit code> CONFIRMATION CODE.

17. *Select* "CONFIRM NUMBER"

The screenshot shows the 'MY ACCOUNT' screen with a navigation bar at the top containing 'VIEW', 'EDIT', 'BOOKMARKS', 'MY ACTIVITIES', and 'ORDERS'. Below the navigation bar are tabs for 'Account', 'Profile', and 'Mobile', with 'Mobile' selected. The main content area displays 'MOBILE PHONE NUMBER' as 6085555555. Underneath, it says 'CONFIRMATION CODE' and 'Enter the confirmation code sent by SMS to your mobile phone.' A text input field contains the code '7601'. At the bottom, there are two red buttons: 'CONFIRM NUMBER' and 'DELETE & START OVER'. A blue circle highlights the 'CONFIRM NUMBER' button, and a blue arrow points to it from below.

18. If you wish to disable messages from this system between certain hours, you can do so now.

19. *Select* "SAVE."

The screenshot shows the 'MY ACCOUNT' screen with the same navigation bar and 'Mobile' tab selected. The main content area displays 'YOUR MOBILE PHONE NUMBER' as 6085555555, with a confirmation message: 'Your mobile phone number has been confirmed.' Below this is a red button labeled 'DELETE & START OVER'. The 'SLEEP TIME' section is expanded, showing a checkbox for 'Disable messages between these hours' which is currently unchecked. Below the checkbox are two time selection dropdown menus, both currently set to '12 AM'. At the bottom, a red button labeled 'SAVE' is highlighted with a blue circle, and a blue arrow points to it from below.

20. A message will appear indicating that your changes have been saved. You are now set up to send in your attendance via text messaging. Events that use this feature will provide instruction.

MY ACCOUNT

VIEW EDIT BOOKMARKS MY ACTIVITIES ORDERS

Account Profile **Mobile**

 The changes have been saved.

YOUR MOBILE PHONE NUMBER
Your mobile phone number has been confirmed.
6085555555

DELETE & START OVER

SLEEP TIME ▲

Disable messages between these hours
If enabled, you will not receive messages between the specified hours.

12 AM ▼

12 AM ▼

SAVE

21. Select the **HOME**, **COURSE CATALOG**, **RSS CATALOG**, **MOC**, and **LEARNING COMMUNITIES** tabs to explore our online and live course offerings.

Buckingham Badger My account Log out

 **Interprofessional Continuing Education Partnership**
UNIVERSITY OF WISCONSIN-MADISON

School of Medicine and Public Health
School of Nursing
School of Pharmacy

Find a course... 

f t in

HOME **COURSE CATALOG** ABOUT ICEP LEARNING COMMUNITIES

Home

COURSES

LIVE EVENT START DATE BETWEEN
START DATE
E.g., 09/26/2017

END DATE
E.g., 09/26/2017

CREDIT TYPE
- Any -

SPECIALTY
Choose some options

COURSE FORMAT
- Any -

TARGET AUDIENCE
Choose some options

APPLY

Course name	Credits available	Course format	Live event start date	Cost
Tobacco Use and Dependence: An Updated Review of Treatments	1.00 AMA PRA Category 1 Credit™ 1.00 ANCC Contact Hours 1.00 University of Wisconsin–Madison Continuing Education Hours	Self-study / Enduring		\$0.00
National Opioid Prescribing: New Wisconsin Medical	2.00 AMA PRA Category 1 Credit™ 2.00 ACPE Credits 2.00 ANCC Contact Hours 2.00 ABA MOCA 2.0® Part 2 Points 2.00 ABP MOC Part 2 Points	Self-study /		

Contact help@icep.wisc.edu if you need further assistance.