University Health Services (UHS) Information and Consent Form - Students

Authorization to Release Information
I understand that as part of my care, UHS maintains health records. Use and disclosure of records maintained by UHS are protected under the Family Educational Rights and Privacy Act (FERPA) and by Wisconsin State Law. By signing this form, I authorize University Health Services' use and disclosure of my health information to carry out treatment, billing and healthcare operations and to myself.

I may revoke my consent in writing except to the extent that UHS has already made disclosures relying on my prior consent or where disclosure of my information is permitted or required by law. I have the right to refuse to sign this authorization. If I do not sign this consent, UHS may decline to provide treatment.

More information regarding how health information is protected is provided in the UHS Privacy Information for Students. A copy of this document is available from any UHS staff member or at www.uhs.wisc.edu.

Limits of Confidentiality
UHS takes its commitment to confidentiality very seriously. Confidentiality means that, in general, information contained within my records cannot be disclosed without my consent. However, there are certain exceptions:

- As required by federal or state laws;
- For treatment, payment and healthcare operations, (ex. internal quality improvement studies);
- When not doing so might result in physical harm to myself or someone else;
- In situations involving physical or sexual abuse of children or vulnerable adults; and
- State and federal laws require some employees of the University to provide data to campus officials about crimes that occur on or near campus, or that affect members of the campus community, including students and employees. UHS will only provide aggregate data, and will not provide any information that identifies you without your permission.

Payment
Many services provided at UHS are pre-paid by the Student Health Fee. I understand that I will be informed if a health care provider recommends a service or medical item from UHS that is not covered by the Student Health Fee. Payment for this service is my responsibility as the patient. I will receive a Statement of Service from UHS which I may submit to my insurance company. With the exception of the Student Health Insurance Plan (SHIP), UHS will not bill insurance, verify insurance coverage, or accept assignment of insurance benefits. If I intend to seek payment or reimbursement from my insurance, I understand it is my responsibility to verify the terms of my coverage by contacting my insurance provider before services are received. UHS is out-of-network for all health insurance plans except the Student Health Insurance Plan (SHIP).

Payment for services is due within 30 days of service. I understand that if my UHS bill is not paid within 60 days, a hold will be placed on my student account. This hold will prevent future enrollment and access to my student records. After 90 days, in accordance with University policy, any unpaid bill will be forwarded to a collection agency.

Consent for Medical Treatment
I voluntarily consent to be treated. This may include routine diagnostic, radiology and laboratory procedures, behavioral (continued)
services and medication administration by my healthcare provider, his/her assistants or his/her consignees as may be necessary in his/her judgment. I acknowledge that no guarantees have been made as to the result of treatments or examination at UHS. An additional informed participation form is required for mental health treatment.

**Patient/Client Right and Responsibilities**

As a patient or client at UHS, I understand that I have certain rights and responsibilities. A copy of the UHS patient/client rights is available from any UHS staff member or at [www.uhs.wisc.edu](http://www.uhs.wisc.edu).

**Contact Information**

It is UHS' normal practice to communicate with patients through their MyUHS account about health matters, such as the results of a lab test. Sometimes UHS may leave messages on my voicemail. I have the right to request that UHS communicate with me in a different way, and UHS will agree to reasonable requests. To protect confidentiality, UHS does not communicate with patients via e-mail except for appointment reminders. Electronic communications should be sent through MyUHS.

**Certification**

By signing this form or clicking the "I consent" box, I certify that:

- I have read this form or it has been read to me, and I am satisfied that I understand its contents.
- My questions have been answered to my satisfaction.
- I consent to communicate with my UHS provider through MyUHS.
- I authorize University Health Services’ use and disclosure of my protected health information to carry out treatment, billing, and healthcare operations.
- I consent to treatment at UHS.

______________________________________    __________________________
PRINT YOUR NAME                   DATE

_______________________________________   __________________________
SIGNATURE         Student ID #

YOU WILL BE PROVIDED WITH A COPY OF THIS FORM UPON REQUEST

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